

**MINUTES OF THE NORTHAMPTON COUNTY BAR ASSOCIATION
BOARD OF GOVERNORS MEETING
January 7, 2015**

The Board of Governors Meeting was held on Wednesday, January 7, 2015, at The River Grille in Easton, Pennsylvania. The meeting was called to order at 5:44 p.m. by President Abraham P. Kassis. An Agenda for the meeting was circulated to the Members of the Board of Governors prior to the meeting. Members of the Board in attendance at the meeting were as follows:

ATTENDEES (as marked):

Officers:

<u> X </u>	Abraham P. Kassis, President
<u> </u>	Alyssa Lopiano-Reilly, President Elect
<u> X </u>	Michael P. Shay, Vice President
<u> X </u>	Daniel M. O'Donnell, Treasurer
<u> </u>	Lisa Spitale, Secretary
<u> X </u>	Christopher M. Reid, Past President

Board Members:

<u> X </u>	David M. Backenstoe
<u> </u>	Robert Eyer
<u> X </u>	Paul J. Harak
<u> </u>	Maura Zajac McGuire
<u> </u>	Michael A. Santanasto
<u> X </u>	Karley Biggs Sebia
<u> X </u>	Scott M. Wilhelm

Executive Director:

<u> X </u>	Mary Beth Leeson
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I. APPROVAL OF MINUTES

Minutes of the previous meeting held on December 3, 2014, were circulated for review. The Minutes were accepted with a revision.

II. PRESIDENT'S REPORT/COMMUNICATIONS

Kassis reported on the following matters:

- A. Letter of December 3, 2014, from Suburban EMS, thanking the NCBA for its donation of \$100 in memoriam of Member David H. Miller. No further action required.

- B. Letter of December 30, 2014, from Turning Point of Lehigh Valley, thanking the NCBA for designating the \$100.00 Volunteer Center of the Lehigh Valley award as a gift to Turning Point. No further action required.
- C. Card from Nettie Miller and family thanking the NCBA for its above-referenced donation to Suburban EMS in memoriam of Member David H. Miller.

III. TREASURER'S REPORT

O'Donnell presented the Treasurer's Report which was previously circulated for review by the Members of the Board. He announced the total balance as follows for December 31, 2014: \$1,198,753.93. The report was accepted without amendment.

IV. EXECUTIVE DIRECTOR'S REPORT

Leeson reported on the following matters:

- A. The NCBA Summer Outing has been scheduled for July 16, 2015, and the golf portion of the event will be held at Northampton Country Club.
- B. An announcement/advertisement will be run in the NCBA Reporter by North Penn Legal Services (NPLS) thanking Members and participants for participation with the 2014 Raise a Glass to Justice event, which raised nearly \$15,000.00 for the NPLS.
- C. A list of NCBA Board Member and Officer contact information was circulated for review and any necessary corrections.
- D. The NCBA Board and Officer Conflict of Interest Policy was circulated for review and signature by Board Members and Officers.
- E. Various signature cards required by financial institutions were circulated to Officers for review and signature.
- F. The NCBA received WAEB's Someone Special Award, which was announced on air on January 7, 2015, for the NCBA's participation in the Volunteer Center of the Lehigh Valley's 2014 Holiday Hope Chest program.
- G. The NCBA was again the largest contributor of gift boxes to the Holiday Hope Chest program, and was recognized in announcements printed in both the Express Times and Morning Call.
- H. Several upstairs windows, and the front door, of the NCBA offices are beginning to age and rot. Upon discussion, the Board directed Leeson to obtain quotes for repair or replacement, to be discussed at a future Board meeting.

V. PROGRAMS

Shay reported that he has already identified subject matter and scheduled the programs for the NCBA's four (4) quarterly meetings in 2015. More details will follow.

VI. OLD BUSINESS

There was no old business.

VII. NEW BUSINESS

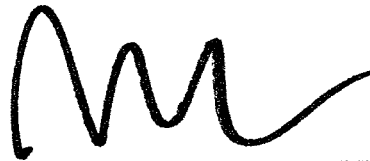
A. Reid announced that the two (2) open positions for NCBA members on the Board of NPLS will be filled by Member Gary Asteak, who previously served a term, and Member Michael Vargo.

B. Kassis welcomed and thanked new Board Members and Officers.

VIII. ADJOURNMENT

A MOTION to adjourn the meeting was made by Reid, and was seconded by Harak. The MOTION was unanimously approved and the meeting was adjourned at 6:01 p.m. The Board of Governors will convene again for the next Board Meeting on Wednesday, February 4, 2015, at 5:30 p.m. at Third & Ferry in Easton, Pennsylvania.

Respectfully submitted:



Daniel M. O'Donnell, Treasurer & Past Secretary