

**MINUTES OF THE NORTHAMPTON COUNTY BAR ASSOCIATION
BOARD OF GOVERNORS MEETING
November 5, 2014**

The Board of Governors Meeting was held on Wednesday, November 5, 2014, at Blue Grillhouse, in Bethlehem, Pennsylvania. The meeting was called to order at 4:05 p.m. by President Christopher M. Reid. An Agenda for the meeting was circulated to the Members of the Board of Governors prior to the meeting. Members of the Board in attendance at the meeting were as follows:

ATTENDEES (as marked):

Officers:

<u> X </u>	Christopher M. Reid, President
<u> X </u>	Abraham P. Kassis, President Elect
<u> X </u>	Alyssa Lopiano-Reilly, Vice President
<u> X </u>	Michael P. Shay, Treasurer
<u> X </u>	Daniel M. O'Donnell, Secretary
<u> X </u>	Stanley J. Margle, III, Past President

Board Members:

<u> X </u>	Robert Eyer
<u> X </u>	Maura Zajac McGuire
<u> X </u>	Michael A. Santanasto
<u> X </u>	Karley Biggs Sebia
<u> X </u>	Lisa Spitale
<u> </u>	Thomas L. Walters
<u> X </u>	Joseph P. Yannuzzi

Executive Director:

<u> X </u>	Mary Beth Leeson
--------------	------------------

I. APPROVAL OF MINUTES

Minutes of the previous meeting held on October 1, 2014, were circulated for review. A MOTION to approve the minutes was made by Eyer, and was seconded by McGuire. The MOTION was approved unanimously.

II. PRESIDENT'S REPORT/COMMUNICATIONS

Reid reported on the following matters:

- A. Email of October 22, 2014 from Member Stanley M. Vasiliadis to President Reid and the President of the Lehigh County Bar Association with regards to concerns about accountants and the unauthorized practice of law. Reid advised Vasiliadis to address his concerns to the Unauthorized Practice of Law Committee of the NCBA, which is chaired by Member Michael Thompson.
- B. Letter of October 30, 2014 from the Honorable Jack A. Panella to the NCBA thanking the organization for his invitation to the Bench Bar Conference last week.
- C. Letter of October 3, 2014, from G. Dean Young, Executive Director, of the Boys & Girls Club of Easton thanking the NCBA for its donation of \$1000.00.
- D. Letter of October 15, 2014 from Alison L. Norton, Director of Development and Communications, of North Penn Legal Services thanking the NCBA for its donation of \$2,500.00 to the annual Raise A Glass To Justice event.
- E. Letter of November 3, 2014, from Priscilla B. Schueck of the Volunteer Center of the Lehigh Valley requesting that the NCBA donate \$2,000.00 to the 2015 Martin Luther King Jr. Day of Service event. This amount is consistent with the amount that the NCBA contributed last year. A MOTION was made by O'Donnell, and was seconded by Spitale, to cause the NCBA to make a donation to the Volunteer Center of the Lehigh valley in the amount of \$2,000.00 in support of the 2015 Martin King Jr. Day of Service. The MOTION pass unanimously.
- F. Memorandum of October 31, 2014, from Member Richard Santee, Chairman of the NCBA YLD, to President Reid regarding the proposal from the Easton Area School District for lawyers to volunteer as mediators and conflict resolution program for students. This had previously been addressed by the Board, and no additional action is necessary by the Board at this time.

III. TREASURER'S REPORT

Shay presented the Treasurer's Report which was previously circulated for review by the Members of the Board. He announced the total balance as follows for October 31, 2014: \$1,201,459.37. There were no objections or amendments to the report.

Shay expressed questions about the balances of several accounts, and Leeson indicated she would investigate and report at the next Board meeting.

IV. EXECUTIVE DIRECTOR'S REPORT

Leeson reported on the following matters:

- A. The Miracle League Trick or Treat Night was held on October 25, 2014, and was chaired by Spitale. The event was a success and the NCBA received an award for its participation in the event.

- B. The first annual NCBA Quits Tournament was held in Easton and over \$3,000.00 was raised by the NCBA to be contributed to the Wounded Warrior Program. There were approximately 40-50 Members in attendance.
- C. Last week was the final week of the People's Law School for 2014. There were approximately 35 registered participants. A summary of the participants' comments on the program were circulated to the Board for review.
- D. The 2014 NCBA Bench Bar Conference was held at the Stockton Seaview Resort on October 24-25, 2014. There were approximately 75 people in attendance. The Board also briefly discussed other ideas or options for potential future locations and activities for Bench Bar Conference.
- E. The NCBA final Quarterly meeting for 2014 will be held next week on Thursday. Judge Edward Smith will give a presentation on The Practice of Law in the Federal Courts.
- F. Donut Day will be held at the Courthouse on November 14, 2014, at 8:00 a.m. in the Jury Lounge at the Courthouse.
- G. The NCBA Facebook page is operational and Leeson continues to add materials to the website. The Board had a brief discussion on the use of photographs of Members on the website, and determined that releases would not be necessary at this time.

V. PROGRAMS

Lopiano-Reilly reported that the program for the November NCBA Quarterly Meeting will be a presentation by Judge Smith with regard to the federal court system.

VI. OLD BUSINESS

- A. Bylaws revision – Reid reported on a proposed amendment to the NCBA bylaws that would require any Member wishing to propose a charitable contribution from the NCBA must first submit his/her proposal in writing to the Board for approval, before such proposals may be presented to the general Membership for a vote. This amendment to the bylaws must be approved by a vote of the general Membership, and so it will be placed on the agenda for Thursday's Quarterly Meeting.
- B. Foundation – Reid reported on an email from Member Rob Jacobs in response to a question from Leeson. It is Jacobs' opinion that contributions to the NCBA are not taxed deductible because the NCBA is a not a charity, but is a non-profit organization. The Board discussed whether the NCBA should form a separate 501(c)(3) foundation and utilize it to provide contributions to other charitable organizations, which would give Members the ability to deduct the donations for tax purposes. This subject has been discussed several years ago, but had not been pursued

by the NCBA. The Board will take it under advisement, and Santanasto agreed to perform some additional research on the subject and report at the next Board meeting.

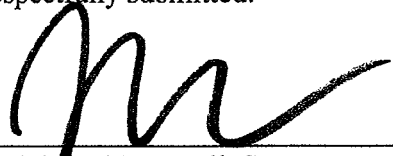
VII. NEW BUSINESS

- A. Reid presented a letter from Member Victoria Coyle dated October 8, 2014, of North Penn Legal Services, requesting that the NCBA provide a donation in the amount of \$60,000.00 to fund a position for an attorney in their office to perform work within the courts of Northampton County. A MOTION was made by Margle, and was seconded by Shay, wherein the Board will recommend to the membership at the upcoming Quarterly Meeting that the NCBA make a donation to North Penn Legal Services in the amount of \$60,000.00 to fund an attorney position as requested and referenced in Attorney Coyle's letter to the NCBA dated October 8, 2014. The MOTION passed unanimously.
- B. Mansi Media - Reid and Leeson reported on the updated status of the contract dispute between the NCBA and Mansi Media. Mansi Media owes the NCBA \$7,000.00-\$8,000.00 for the printing of various treasury notices, however Mansi has refused to pay while citing issues with the method in which the materials were printed in the Law Journal. The NCBA has tried to resolve the matter amicably, but is not receiving cooperation or timely response from the Department of Revenue and/or Mansi Media. It was agreed that Leeson will attempt to reach someone at the Department of Revenue, and if unsuccessful in resolving the matter, the Board agreed that the matter should be referred to Member Ed Shaughnessy, who is the editor of the Law Journal, and request that he pursue litigation against Mansi Media to recover the unpaid fees.

VIII. ADJOURNMENT

A MOTION to adjourn the meeting was made by Eyer, and was seconded by Santanasto. The MOTION was unanimously approved and the meeting was adjourned at 5:05 p.m. The Board of Governors will convene again for the next Board Meeting on Wednesday, December 3, 2014, at 5:30 p.m. at Cherubina in Easton, Pennsylvania.

Respectfully submitted:



Daniel M. O'Donnell, Secretary