

**MINUTES OF THE NORTHAMPTON COUNTY BAR ASSOCIATION
BOARD OF GOVERNORS MEETING
October 02, 2013**

The Board of Governors Meeting for October was held on Wednesday, October 2, 2013 at the Vintage at Morgan Hill in Easton, Pennsylvania. The meeting was called to order at 5:38 p.m. An agenda for the meeting was circulated to the Members of the Board of Governors prior to the meeting. Members of the Board of Governors in attendance at the meeting were as follows.

ATTENDEES (as marked):

Officers:

- Stanley J. Margle, III, President
- Christopher M. Reid, President Elect
- Abraham P. Kassis, Vice President
- Alyssa Lopiano-Reilly, Treasurer
- Michael P. Shay, Secretary
- Victor E. Scmillio, Past President

Board Members

- Robert M. Donchez
- Robert Eyer
- Daniel M. O'Donnell
- Karley Biggs Sebia
- Lisa M. Spitale
- Thomas L. Walters
- Joseph P. Yanuzzi

Executive Director

- Mary Beth Leeson

I. APPROVAL OF MINUTES

Minutes for the previous meeting held on September 4, 2013, were circulated and reviewed. A **MOTION** to approve the minutes was made by Past President Victor E. Scomillio. That **MOTION** was seconded by Member Daniel M. O'Donnell. The **MOTION** to approve the minutes passed unanimously.

II. PRESIDENT'S REPORT/COMMUNICATIONS

President Stanley J. Margle, III, included in his report the following:

A. Pro Bono Handbook Review

President Margle indicated that President Judge Baratta called him wanting input concerning the Court's handbook for self-represented litigants which had been circulated among Board Members. After discussion Treasurer Alyssa Lopiano-Reilly made a **MOTION** indicating that the Board of Governors supported the handbook for self-represented litigants prepared by the Court. Board Member Daniel M. O'Donnell seconded the **MOTION**. The **MOTION** passed by a unanimous vote.

B. Holiday Hope Chest

President Margle discussed a communication he received from Becky Kulik, Esq. concerning the NCBA Young Lawyers Division Holiday Hope Chest Program for this year. The Board considered a donation to the YLD Holiday Hope Chest Program. Past President Victor E. Scomillio made a **MOTION** for a donation in the sum of \$999.00. That **MOTION** was seconded by President Elect Christopher M. Reid. The **MOTION** passed unanimously.

C. Letter from NCBA Member Martin D. Cohen

President Margle discussed a letter sent to him by Bar Association Member Martin D. Cohen dated September 16, 2013. That letter contained a request to discuss the funds accumulated by the NCBA. Following a review of the letter and discussion by the Members of the Board, it was suggested that President Margle send a letter to Attorney Cohen suggesting to him that he attend a Quarterly Meeting of the Bar Association to discuss his concerns.

D. Letter From CACLV

A letter from Allen L. Jennings, Executive Director of CACLV dated October 1, 2013 was reviewed. That letter contained a request for the NCBA to increase its contribution of last year from \$2,250.00 to \$3,000.00. President Elect Christopher M. Reid made a **MOTION** to contribute the sum of \$3,000.00 to CACLV as requested in the letter from Mr. Jennings. That **MOTION** was seconded by Vice President Abraham P. Kassis. The **MOTION** was unanimously approved.

III. TREASURER'S REPORT

Treasurer Alyssa Lopiano-Reilly presented the Treasurer's Report which was previously circulated for review by the Members of the Board. She announced the account balances of the various NCBA accounts. The total deposits on account as of September 30, 2013 were \$1,083,144.15. A **MOTION** was made by President Elect Christopher M. Reid to approve the Treasurer's Report. Past President Victor E. Scomillio seconded the **MOTION**. The **MOTION** was unanimously approved.

IV. EXECUTIVE DIRECTOR'S REPORT

Executive Director Mary Beth Leeson presented her report which included the following items.

A. Joint Dinner With Lehigh County Bar Association

The Executive Director had a luncheon meeting with the Executive Director of the Lehigh County Bar Association to discuss a joint dinner. There was a suggestion that Coca-Cola Park be considered.

B. Kinky Boots

The NCBA Trip to see the Broadway show Kinky Boots took place on September 28, 2013. The trip was a success. The Executive Director was complimented on her planning for and execution of the trip.

C. Amicus Soiree

The Executive Director gave a report concerning the Amicus Soiree to be held on October 18, 2013 at the Riverview Country Club. She encouraged Board Members who have not responded to return the card indicating their attendance at the upcoming event.

D. Miracle League Trick-or-Treat Booth

A report was presented by the Executive Director concerning the Miracle League Trick-or-Treat Booth scheduled for October 26, 2013 for children who are unable to go out for trick-or-treat.

E. PBA Solicitation for Award Nominations

There was discussion concerning whether the NCBA should propose nominees for PBA Awards for the upcoming year. In view of the fact that NCBA Member Catherine Barr-Heimbach, Esq., was nominated for and received the PBA Lynette Norton Award this year, the Board will wait another year before consideration of a nominee from the NCBA for a statewide award.

F. NCBA Member Illness

The Executive Director announced that NCBA Member Andrew J. Shaw, Esq., was recently diagnosed with cancer, and would be limited in his practice for a significant period of time. The Executive Director circulated a card for signature by the Board Members in attendance at the meeting to be sent to Attorney Shaw.

V. PROGRAM

Vice President Abraham P. Kassis gave an update concerning the program for the November NCBA Quarterly Association meeting.

VI. OLD BUSINESS

A. Revised 2014 Draft Budget

The budget process continued at the meeting. The revised 2014 proposed budget was considered and discussed. A **MOTION** to approve the proposed budget and to submit it to the membership of the NCBA for review and passage was made by Vice President Abraham P. Kassis. That **MOTION** was seconded by Board Member Lisa M. Spitale. The **MOTION** was unanimously approved.

B. Liquor Liability Insurance

Follow up discussion took place about the question of providing liquor liability insurance for events at which the NCBA provides alcoholic

beverages. Secretary Michael P. Shay raised the question of whether the NCBA could even be held liable for furnishing alcoholic beverages at no charge for an event it conducts since it is not a liquor licensee. It was suggested that a meeting be held with our liability insurance agent. In addition to the Executive Director, that meeting will be attended by President Elect Christopher M. Reid, Secretary Michael P. Shay, and Board Member Karly Biggs-Sebia.

C. Notice to Plead

Board Member Daniel M. O'Donnell gave a report concerning the proposed new Notice to Plead. The proposed Notice to Plead which changes the address for the Notice will be submitted to President Judge Baratta.

VII. NEW BUSINESS

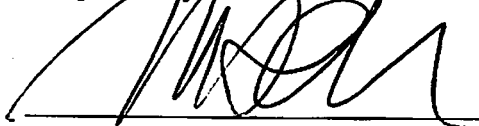
Investment Policy

President Elect Christopher M. Reid raised the question about what the Board should do to implement the newly adopted NCBA investment policy. Treasurer Alyssa Lopiano-Reilly indicated that she would schedule a meeting of the finance committee to discuss implementation of the policy, and a follow up report to the Association.

VIII. ADJOURNMENT

A **MOTION** to adjourn the meeting was made by President Elect Christopher M. Reid. That **MOTION** was seconded by Past President Victor M. Scomillio. The **MOTION** to adjourn was unanimously approved and the meeting was adjourned at 6:30 p.m. The Board of Governors will convene again for the November Board Meeting on November 6, 2013.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'M. P. Shay', written over a horizontal line.

Michael P. Shay, Secretary